

# **Privacy Policy**

The Women's Climate Congress (WCC) is committed to ensuring that your privacy is protected. Any information you provide to us via our website or our online platform, 'Connect' which could identify you will only be used in accordance with this privacy statement.

Contacting us

Women's Climate Congress Email: info@womensclimatecongress.com

Information Collection, Use, and Sharing

## What we collect:

We only collect information that you voluntarily give us via our online Members' platform, 'Connect' in registering for events organised by WCC, by email, website or other direct contact from you. The types of personal information that we collect about you will depend on the type of dealings you have with us. For example, if you:

- become a member of WCC, we are obliged to collect your name and address under our constitution. To stay in touch we ask for your contact details. In order to better understand the demographics of our membership we also ask for your age, your federal electorate, skills and areas of interest. There is an option on 'Connect' to keep you age and address private.
- attend an event conducted and /or hosted by WCC we may collect your name, contact details, payment details (if applicable), and any dietary and accessibility requirements
- send us an enquiry, we may collect your name, contact details, information about your circumstances and details of your query.

## How we collect your personal information

We collect personal information through our website and online platform when you apply to become a member of WCC, subscribe to our communications, or register for and event conducted or hosted by WCC.

### What we do with the information we gather

We use this information for a number of reasons, such as to: record membership; understand the demographic of our membership; invite you to events and forums organised or supported by WCC; recruit volunteers and to process payments.

WCC may also use your information (excluding your name to ensure privacy) to evaluate our work and report externally and to comply with any law, rule, regulation, lawful and binding determination, decision or direction of a regulator, or in cooperation with any governmental authority of any country (or political sub-division of a country).

# Controlling your personal information

If you have subscribed to any of our newsletters or reports, or registered for one of WCC's events, you may unsubscribe at any time from a direct link contained in all our emails. If you cannot see this link, then do get in touch with us direct by emailing us at womensclimatecongress@gmail.com and we will gladly remove your details.

If you have previously become a member by completing the application journey, and wish to terminate your membership and release the personal information you have provided to WCC, please contact us directly by email at the above address.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about future events organised by WCC, or from third parties we think you may be interested in. We will always provide a simple means for you to request not to receive the material.

To unsubscribe, please use the unsubscribe link in our emails or deselect 'events' in the email box on your (NAME of platform) preferences. If you can't locate these, email WCC directly if you no longer wish to receive these emails.

#### Media

If you upload images to the website or platform, you should avoid uploading images with embedded location data (EXIF GPS) included. Visitors to the website can download and extract any location data from images on the website.

#### Embedded content from other websites

Articles on WCC's website and platform, or in emails, may include embedded content (e.g. videos, images, articles, etc.). They may also contain links to other websites of interest. However, please be aware that once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

#### **Data Processing**

The data processing platforms we use regularly are Stripe and Very Connect. On occasion, may also use Trybooking and Humanitix and this data collection and use is governed by their privacy policies.

# Who we share your data with and how long we retain your data

For members who register on our members' platform, 'Connect' we also store the personal information they provide in their user profile. All users can see, edit, or delete their personal information at any time. Website administrators can also see and edit that information.

## Your Access to and Control Over Information

If you have an account on this site, you can request that we erase any personal data we hold about you. This does not include any data we are obliged to keep for administrative, legal, or security purposes.

You may opt out of any future contacts from us at any time. You may request details of personal information which we hold about you under *The Privacy Act 1988* (*Privacy Act*) by emailing us.

If you believe that any information we are holding on you is incorrect or incomplete, please either edit it yourself on the members' platform 'Connect' as soon as possible, or email us at the above address. We will promptly correct any information found to be incorrect.

Last updated: 25-11 -2021